

Pacific Heritage Festival & Art Fair

September 17, 2016, Noon-7:00p

Invitational Art Fair Application

Name _____
Business Name _____
Address _____
Phone number _____
Email _____

Describe artwork to be displayed (to be approved by Art Fair Chair and Pacific Partnership Committee):

Items not listed above will not be considered for approval.

Return this application with proof of insurance and check made payable to:

Pacific Partnership

Mail to: Pacific Art Fair, P. O. Box 294, Pacific, MO 63069

For more information, contact:

Lisa Troglio, Art Fair Coordinator pacificartfair@gmail.com 314-607-2267

<p>For Office Use Only</p> <p>Pacific Heritage Festival – Art Fair</p> <p>Application Received _____</p> <p>Insurance Confirmed _____</p> <p>Payment Received _____</p> <p>Confirmation Sent to Artist _____</p> <p>Display Location (Assigned upon Arrival) _____</p>

Pacific Heritage Festival and Art Fair – Artist Information & Regulations

1. Booth Information

- a. The booth fee includes a ten (10) foot wide by ten (10) foot deep space provided based upon order of arrival.
- b. Artists are required to provide all equipment needed, all of which will need to fit inside booth space rented. Artists are required to supply their own canopy/tent (max. 10'x10') and accompanying weights for hold down.
- c. Generators will not be permitted.
- d. Committee reserves the right to relocate any booth during the event if it is deemed in the best interest of the event.

2. Set Up/Breakdown

- a. Set up begins 4 hours prior to the start time of the event, and artist must be set up and ready by 30 minutes prior to the event start time. No one will be allowed to set up before allotted time unless other arrangements are made with and approved by the committee beforehand.
- b. Artists must be present for the duration of the event; breakdown will begin at designated end time.
- c. Please breakdown empty boxes and place NEXT to the trash containers provided.

3. **Application.** You must submit an application for each booth you plan to operate. Payment in full is required when you submit your booth application(s). Booth spaces will not be held without payment.

4. **Fees.** All artists are required to submit a \$100 booth fee for each 10' x 10' space rented. Payment by check is made payable to Pacific Partnership.

5. **Insurance.** All artists are required to submit a **certificate of insurance** to the Pacific Partnership as evidence of insurance coverages in effect during this event. This certificate must be submitted with your application and payments. If you do not have insurance, please contact the committee for assistance.

By submitting this application, you are agreeing to the following statements:

I have read all of the rules and regulations of the Pacific Heritage Festival and Art Fair event for the Pacific Partnership as outlined in this application and agree to these terms. My completed application indicates that I, my relatives and heirs hereby release and forever hold harmless, the sponsors and promoters of this event, including the City of Pacific and the Pacific Partnership and all the officers, employees, agents, and volunteers of these organizations, as well as the subcontractors associated with this event from any claims, liability and causes of action resulting from any personal injury, property damage or loss arising out of my (and/or my family's and/or employees') participation in this event, whether or not caused by negligence or fault of any of the related parties. I understand that I will not be allowed to participate in these events unless a submitted, complete application is on file with Pacific Partnership Vendor Committee.

I also authorize any photos or videos taken of myself and/or displays at this event to be used in any publicity or promotional materials by the event(s) coordinator(s).